



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

1740 West Adams Street, Suite 3407

Phoenix, Arizona 85007

(602) 589-8352

Regular Session Minutes

February 8, 2019

Board Members Present: Dr. Quenton McCallister, Chair, OT Member
Dr. Donald Hosenfeld, Vice Chair, OT Member
Barbara Paulson, Public Member
Charlene Marbs, Public Member
Dana Hutchings, OT Member

Board Members Absent: None

Staff Present: Karen Whiteford, Executive Director

Legal Staff Present: Sabrina Khan, Assistant Attorney General

Location: 1740 West Adams Street, Board Room B
Phoenix, AZ 85007

1) CALL TO ORDER

Dr. McCallister called the meeting to order at 1:32 p.m.

2) ROLL CALL

The following members were present: Quenton McCallister, Donald Hosenfeld, Dana Hutchings, Barbara Paulson, and Charlene Marbs

3) DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest were declared.

4) REVIEW, CONSIDERATION, AND POSSIBLE ACTION REGARDING APPROVAL OF THE MEETING MINUTES

Dr. McCallister moved the Board approve the regular and executive session meeting minutes of January 11, 2019. Ms. Paulson seconded the motion. The motion passed 5-0 with all members voting aye.

- a) Regular Session Meeting Minutes of January 11, 2019
- b) Executive Session Meeting Minutes of January 11, 2019, 2:19 p.m.

5) REVIEW AND CONSIDER FUTURE BOARD MEETING SCHEDULE

- a) March 8, 2019 – No conflicts
- b) April 12, 2019 – No conflicts
- c) May 10, 2019 – Ms. Paulson stated she will not be available for the May Board meeting.

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

- a) Initial Review of New Complaints
 - i) Ashley Blankenship, OTH-006223, Complaint #18-OT-6223
This item was tabled to after agenda item 7)e).
- b) Review, Discussion, and Possible Action of Whether or Not to Open a Complaint
None

7) CONSENT AGENDA: REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

- a) Initial Applications (24):

Dr. McCallister moved the Board approve the 24 initial applications. Ms. Marbs seconded the motion. The motion passed 5-0, with all members voting aye.

Applicant First Name	Applicant: Last Name	License Type	Intake Method
Jesus	Aguirre	OT	Portal
Stephanie	Ball	OT	Portal
Alyssa	Bauman	OT	Portal
Alyssa	Braase	OTA	Portal
Ilesha	Brown-Wooten	OTA	Portal
Alexandra	Burrows	OT	Portal
Kayla	de Szendeffy	OT	Portal
Samantha	Eagle	OT	Portal
Kristen	Gawrys	OT	Portal
Danielle	Geva	OTA	Portal
Kathryn	Grundmann	OT	Portal
Stephanie	Hill	OTA	Portal
Karolyn	Keiken	OT	Portal
Natalie	Mordwinow	OT	Portal
Fettouma	Ouahibi	OTA	Paper
Courtney	Ramos	OT	Portal
Sandra	Richmond	OTA	Portal
Nancy	Rowell	OT	Portal
Rachel	Stark	OTA	Portal
Megan	Steuter	OT	Portal
Natalie	Suvada	OT	Portal
Laura	Tarlova	OT	Portal
Brianne	Van Buren	OT	Portal
Laura	Wilcox	OTA	Paper

b) Renewal Applications – Active (120):

Dr. Hosenfeld moved the Board approve the 120 renewal applications. Ms. Paulson seconded the motion. The motion passed 5-0, with all members voting aye.

Applicant First Name	Applicant: Last Name	License Number	License Type	License Expiration Date	License Status	Intake Method
Brooke	Allen	OTH-005396	OT	3/17/2019	Active	Portal
Jennifer	Allenstein	OTH-004767	OT	3/13/2019	Active	Paper
Julie	Andersen	OTH-003406	OT	2/10/2019	Active	Portal
Alison	Aushman	OTH-006124	OT	3/15/2019	Active	Portal
Kaela	Bachelder	OTH-004319	OT	2/25/2019	Active	Portal
Jamie	Baer	OTA-005393	OTA	3/12/2019	Active	Portal
Taylor	Ball	OTH-006113	OT	4/2/2019	Active	Portal
Theresa	Barnes	OTH-006836	OT	1/16/2019	Active	Portal
Jessica	Bassett	OTH-006077	OT	2/12/2019	Active	Portal
Kacie	Birkmeyer	OTH-005356	OT	2/14/2019	Active	Portal
Hannah	Brennan	OTH-006911	OT	3/5/2019	Active	Portal
Lena	Brewer	OTH-004742	OT	2/6/2019	Active	Portal
Michael	Briones	OTH-004741	OT	2/6/2019	Active	Portal
Craig	Brown	OTH-006877	OT	2/9/2019	Active	Portal
Elsa	Buchanan	OTH-004750	OT	2/6/2019	Active	Portal
Jacqueline	Casolare	OTH-004773	OT	3/13/2019	Active	Portal
Amanda	Chase	OTH-005400	OT	3/17/2019	Active	Portal
Sherry	Choe	OTH-006078	OT	2/12/2019	Active	Portal
Andrew	Ciotti	OTA-006841	OTA	1/16/2019	Active	Portal
Katie	Clonts	OTA-005452	OTA	4/21/2019	Active	Portal
Molly	Corral	OTH-005401	OT	3/17/2019	Active	Portal
Alison	Crary	OTH-005370	OT	2/14/2019	Active	Portal
Ashley	Cunningham	OTA-006914	OTA	3/5/2019	Active	Portal
Jacob	Damante	OTH-006915	OT	3/5/2019	Active	Portal
Denny	Davis	OTH-003048	OT	3/11/2019	Active	Paper
Laura	Demick	OTH-005405	OT	3/17/2019	Active	Portal
Patti	Doyle	OTH-002658	OT	5/15/2019	Active	Paper
Nicoletta	Duvall	OTH-004348	OT	4/12/2019	Active	Portal
Jessica	Ehnen	OTH-006080	OT	2/12/2019	Active	Portal
Martha	Elafros	OTH-005479	OT	5/12/2019	Active	Paper
Colette	Eneboe	OTA-000999	OTA	3/15/2019	Active	Portal
Lisa	Fischer	OTH-006848	OT	1/16/2019	Expired	Portal
Jayne	Fite	OTA-005408	OTA	3/17/2019	Active	Portal
Yolanda	Flores	OTH-006881	OT	2/9/2019	Active	Portal
Michelle	Flunder	OTA-000803	OTA	2/14/2019	Active	Portal
Karey	Ford	OTH-004327	OT	3/15/2019	Active	Portal
Kevin	Frazier	OTH-006882	OT	2/9/2019	Active	Portal

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Applicant First Name	Applicant: Last Name	License Number	License Type	License Expiration Date	License Status	Intake Method
Stacey	Garard	OTA-006083	OTA	2/12/2019	Active	Portal
Daena	Gibson	OTH-004691	OT	11/18/2018	Expired	Paper
Jonathan	Glover	OTH-006056	OT	1/11/2019	Active	Portal
Angela	Goorman	OTH-003364	OT	1/16/2019	Expired	Paper
Jeremy	Gordon	OTH-006883	OT	2/9/2019	Active	Portal
Jennifer	Goretzki	OTH-004781	OT	3/13/2019	Active	Portal
Megan	Gossen	OTH-006917	OT	3/5/2019	Active	Portal
Andrea	Guzman	OTH-004341	OT	3/18/2019	Active	Portal
Peggy	Hanagan	OTA-006919	OTA	3/5/2019	Active	Portal
Kayla	Hansen	OTA-006057	OTA	1/11/2019	Active	Portal
Lynda	Harris	OTA-006849	OTA	1/16/2019	Active	Portal
Kortney	Holbrook	OTH-006086	OT	2/12/2019	Active	Portal
Matthew	Holly	OTA-006965	OTA	4/16/2019	Active	Portal
Daylyn	Ison	OTH-004315	OT	2/17/2019	Active	Portal
Lindsey	Ivey	OTH-006902	OT	2/14/2019	Active	Portal
Courtney	Jiura	OTH-003903	OT	3/11/2019	Active	Paper
Jennifer	Joerres	OTH-006885	OT	2/9/2019	Active	Portal
Megan	Jones	OTH-004320	OT	2/26/2019	Active	Portal
Rodney	Joseph	OTA-003022	OTA	1/22/2019	Active	Portal
Brian	Junnier	OTH-006852	OT	1/16/2019	Active	Portal
Deanna	Kruse	OTH-005051	OT	2/9/2019	Active	Portal
Elaine	Lamoreaux	OTH-002685	OT	2/8/2019	Active	Portal
Jacob	Lawrence	OTA-006921	OTA	3/5/2019	Active	Portal
Perry	Leif	OTH-006886	OT	2/9/2019	Active	Portal
Charles	Lemoine	OTH-003912	OT	4/15/2019	Active	Portal
Kelsie	Lewis	OTH-006939	OT	3/5/2019	Active	Portal
Michelle	Lewis	OTA-006904	OTA	2/22/2019	Active	Portal
Michael	Leyva	OTH-006094	OT	2/12/2019	Active	Paper
Lisa	Liljenquist	OTH-004303	OT	2/15/2019	Active	Portal
Madison	Linster	OTH-004755	OT	2/16/2019	Active	Portal
Patrisha	Lishko	OTH-005422	OT	3/17/2019	Active	Portal
Esther	Lopez	OTA-006095	OTA	2/12/2019	Active	Portal
Amy	Lowman	OTA-006127	OTA	3/15/2019	Active	Portal
Tabitha	Macziewski	OTH-005420	OT	3/17/2019	Active	Portal
Jennifer	Marseglia	OTA-003847	OTA	2/11/2019	Active	Portal
Megan	Mazzon	OTH-006903	OT	2/14/2019	Active	Portal
Marjorie	McGinnis	OTA-004816	OTA	4/12/2019	Active	Portal
Stephen	Medeiros	OTA-005385	OTA	3/12/2019	Active	Portal
Emilie	Medrano	OTH-003424	OT	1/17/2019	Active	Portal

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Applicant First Name	Applicant: Last Name	License Number	License Type	License Expiration Date	License Status	Intake Method
Amy	Merckle	OTH-004785	OT	3/13/2019	Active	Portal
Julie	Meshanko	OTH-004753	OT	2/6/2019	Active	Portal
Meredith	Murphy	OTA-006133	OTA	3/15/2019	Active	Portal
Benjamin	Nicholas	OTH-005342	OT	1/13/2019	Expired	Paper
Kimberly	Orin	OTH-006136	OT	3/15/2019	Active	Portal
Jiyea	Park	OTH-006926	OT	3/5/2019	Active	Portal
Emily	Pemberton	OTA-005412	OTA	3/17/2019	Active	Portal
Robin	Peterson	OTA-000535	OTA	4/15/2019	Active	Paper
Chelsea	Philpot	OTA-006117	OTA	3/15/2019	Active	Portal
Diana	Price	OTH-006941	OT	3/5/2019	Active	Portal
Amber	Readel	OTH-006889	OT	2/9/2019	Active	Portal
Aaron	Renato	OTH-006160	OT	4/19/2019	Active	Portal
Scott	Rice	OTH-006138	OT	3/15/2019	Active	Portal
Miranda	Riesgo	OTA-006986	OTA	4/16/2019	Active	Portal
BreAnne	Robison	OTH-006099	OT	2/12/2019	Active	Portal
Rebekah	Ross	OTH-006112	OT	2/18/2019	Active	Portal
Adam	Sakievich	OTH-006100	OT	2/12/2019	Active	Portal
Kayla	Sanchez	OTA-005426	OTA	3/17/2019	Active	Portal
Kendra	Schaner	OTH-004786	OT	3/13/2019	Active	Portal
Linda	Schlenker	OTH-001344	OT	3/16/2019	Active	Paper
Jena	Schroeder	OTH-004769	OT	3/13/2019	Active	Portal
Lindsay	Schroeder	OTH-006931	OT	3/5/2019	Active	Portal
Mary	Shouse	OTH-006933	OT	3/5/2019	Active	Portal
Megan	Smith	OTH-006892	OT	2/9/2019	Active	Portal
Mamie	Snoddy	OTH-006069	OT	1/11/2019	Expired	Paper
Karen	Spurlock	OTA-006871	OTA	1/16/2019	Expired	Portal
Heather	Stein	OTH-006102	OT	2/12/2019	Active	Portal
Dawn	Steinfort	OTA-003437	OTA	2/13/2019	Active	Paper
Elena	Stone	OTH-006935	OT	3/5/2019	Active	Portal
Andrew	Strmic	OTA-006179	OTA	4/19/2019	Active	Portal
Tracy	Studley	OTA-003319	OTA	2/9/2019	Active	Portal
Chelsea	Tedford	OTA-006897	OTA	2/9/2019	Active	Paper
Hatti	Ternes	OTH-006146	OT	3/15/2019	Active	Portal
Jean	Touchstone	OTA-005389	OTA	3/12/2019	Active	Portal
Angela	Troy	OTH-004297	OT	2/15/2019	Active	Portal
April	Tsosie	OTA-004292	OTA	1/28/2019	Active	Portal
Jeffrey	Turner	OTA-006024	OTA	1/12/2019	Expired	Portal
Sarah	Van Eck	OTA-006148	OTA	3/15/2019	Active	Portal
Deborah	Walker	OTH-006936	OT	3/5/2019	Active	Portal

Applicant First Name	Applicant: Last Name	License Number	License Type	License Expiration Date	License Status	Intake Method
Lisa	Walters	OTH-000831	OT	2/11/2019	Active	Portal
Breanna	Wilkins	OTH-005338	OT	1/13/2019	Active	Portal
Brittney	Williams	OTA-005392	OTA	3/12/2019	Active	Portal
Nicoleila	Winther	OTH-006937	OT	3/5/2019	Active	Portal
Mary Helen	Young	OTH-006107	OT	2/12/2019	Active	Portal

c) Renewal Applications – Inactive (1):

Dr. McCallister moved the Board approve the 1 inactive renewal application. Ms. Hutchings seconded the motion. The motion passed 5-0, with all members voting aye.

Applicant First Name	Applicant: Last Name	License Number	License Type	License Expiration Date	License Status	Intake Method
Julianne	Dahl	OTH-004743	OT	2/6/2019	Inactive	

d) Renewal Applications – Back to Active

None

e) Initial Limited License Applications (2):

Dr. Hosenfeld moved the Board approve the 2 initial limited license applications. Ms. Marbs seconded the motion. The motion passed 5-0, with all members voting aye.

Applicant First Name	Applicant: Last Name	License Type	Intake Method
Jasmin	Merida	OT Limited License	Portal
Carrlyssa	Whittington	OT Limited License	Portal

6) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – COMPLAINTS, INVESTIGATIONS AND COMPLIANCE

a) Initial Review of New Complaints

i) Ashley Blankenship, OTH-006223, Complaint #18-OT-6223

Ms. Blankenship was not present. The complainant, Lisa Graybill, was present and answered Board member questions. Dr. McCallister confirmed the issue was related to documentation. Dr. McCallister asked if Ms. Blankenship completed the documentation. Ms. Graybill stated that Ms. Blankenship completed the documentation prior to her last day of work. Ms. Graybill stated that she desired a mark on Ms. Blankenship's record for future employers to see because this has been ongoing for over a year. Ms. Hutchings stated she felt the documentation was eventually completed, but likely because of the due diligence of the employer. Ms. Hutchings moved the Board go into executive session for legal advice. Dr. McCallister seconded the motion. The motion passed 5-0, with all members voting aye. The Board entered executive session at 1:40 p.m. and returned to open session at 1:52 p.m. Upon return to open session, Ms. Marbs moved the Board dismiss the complaint against Ms. Blankenship. Dr. Hosenfeld seconded the motion. The motion passed 5-0, with all members voting aye. Dr. McCallister clarified that he didn't feel the matter rises to the level of disciplinary or non-disciplinary action. Dr. McCallister further indicated that she did complete the documentation albeit late, but had she not completed the documentation, the result would be different. Ms. Marbs agreed.

8) REVIEW, CONSIDERATION, AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE

a) Initial Applications – Board Review

i) Jaron Gressel – Disclosure

Ms. Paulson stated the matter disclosed by Mr. Gressel was from a long time ago and did not involve moral turpitude. Ms. Paulson moved the Board approve Mr. Gressel's application. Dr. McCallister agreed with Ms. Paulson's statement and seconded the motion. The motion passed 5-0, with all members voting aye.

ii) Holly Tavera – Disclosure

Dr. McCallister moved the Board approve Ms. Tavera's initial application. Ms. Hutchings stated that the disclosure was for speeding and seconded the motion. The motion passed 5-0, with all members voting aye.

b) Renewal Applications – Board Review

i) Joy Davis, OTH-006844 – Reinstatement

Dr. McCallister stated that Ms. Davis did not treat while her license was expired. Dr. McCallister moved the Board approve Ms. Davis' reinstatement application. Ms. Marbs seconded the motion. The motion passed 5-0, with all members voting aye.

ii) Elizabeth Lockett, OTH-002324 – Reinstatement

Ms. Lockett was present and answered Board member questions. Mr. Paulson asked Ms. Lockett if her license was expired when she provided services to students on four occasions. Ms. Lockett confirmed she did provide services while her license was expired. In her written statement to the Board, Ms. Lockett stated that she provided consulting services while her license was expired. Ms. Hutchings asked what consulting looks like. Ms. Hutchings asked if she was paid as an occupational therapist while she was consulting. Ms. Lockett said that she was. Ms. Hutchings asked Ms. Lockett if she was seeing children one-on-one. Ms. Lockett responded that she did not, other than the four times. Ms. Paulson asked if Ms. Lockett was aware that her license had expired. Ms. Lockett stated that she did not know because she never received a packet from the Board. Dr. McCallister stated that consulting was not an excuse to not have a license. Ms. Lockett said that consulting is part of the job at the schools. Dr. McCallister stated that it is clear that there was practice without an active license. Following deliberation, Ms. Hutchings moved the Board offer Ms. Lockett a non-disciplinary consent agreement for three hours of continuing education (in addition to the continuing education required at renewal) in the area of ethics within six months. Ms. Marbs seconded the motion. The motion passed 5-0, with all members voting aye. Ms. Khan asked if the motion included approval of Ms. Lockett's reinstatement. Dr. McCallister moved the Board approve Ms. Lockett's reinstatement. Ms. Hutchings seconded the motion. The motion passed 5-0, with all members voting aye.

iii) Kristin Coleman, OTH-003861 – Reinstatement

Ms. Coleman was present and made a brief statement, saying that she treated patients every day since her license expired on January 15. Ms. Coleman further stated that she was told by coworkers that she could practice as long as her renewal was submitted. Ms. Whiteford informed the Board that Ms. Coleman's reinstatement application was received on January 25, 2019, but several of her continuing education certificates needed to be resubmitted because of a problem with the new licensing system. Ms. Coleman stated she practiced approximately three weeks while her license was expired. Ms. Marbs suggested to Ms. Coleman that she should not rely on the advice of others as far as licensure requirements are concerned, but should read the statutes and rules instead. Dr. McCallister moved the Board offer Ms. Coleman a non-disciplinary consent agreement for three hours of continuing education in billing and ethics due within six months of the executed non-disciplinary consent agreement. Dr. Hosenfeld seconded the motion. The motion passed 5-0, with all members voting aye. Dr. McCallister made a motion to approve the reinstatement application of

Kristin Coleman. Ms. Hutchings seconded the motion. The motion passed 5-0, with all members voting aye.

- c) Limited License Applications – Board Review
None

9) REVIEW, CONSIDERATION, AND POSSIBLE ACTION – BOARD BUSINESS AND REPORTS

- a) Financial Report
Ms. Whiteford stated that the most recent cash report predicts the Board will have approximately \$13,000 remaining at the end of the fiscal year.
- b) Administrative Project Status Report
 - i) Policies and Procedures
Ms. Whiteford stated that she is working on policies and procedures and needs to find out if the Board must approve them before publishing.
 - ii) Application Automation (eLicensing)
Ms. Whiteford informed the Board that the system has been stable during the last month and that the Department of Financial Institutions is in the process of coming on board.
- c) Update on Request for Exemption from Rulemaking
Ms. Whiteford stated she did not have an update on the rule changes.
- d) Update on Obtaining Sponsor for Administrative Process Changes to Statutes
Ms. Whiteford stated that she sent a request for sponsorship from a member of the legislature, but has had no response.

10) AGENDA ITEMS FOR NEXT MEETING

Dr. McCallister asked that the lease distribution be added to the March agenda.

11) CALL TO THE PUBLIC

No members of the public stepped forward to comment.

12) ADJOURNMENT

Dr. McCallister adjourned the meeting at 2:15 p.m.

Respectfully Submitted,

Karen Whiteford
Executive Director